

# **Course Online Selection Guideline**

**2021 Fall Semester**

# (1) Log in NCHU Single Sign On System

<https://nchu-am.nchu.edu.tw/nidp/idff/sso?id=47&sid=0&option=credential&sid=0#>

- User ID: your student ID number
- Password: 999999mmdd (birthday:mmdd)  
e.g. my birthday is January 1<sup>st</sup> → password is **9999990101**

**Password of ARC holder: The capital and lowercase of first letter & the last 4 digit of your ID & the last four number of your birthday.**  
(e.g. if your ARC number is B912345678 and your birthday is January 1<sup>st</sup> : Bb56780101)



興大入口-單一簽入系統  
NCHU Single Sign On System

▶ NCHU Home ▶ Computer and Information Center

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## Login

User ID :   
Student ID or Staff ID

Password:

Login

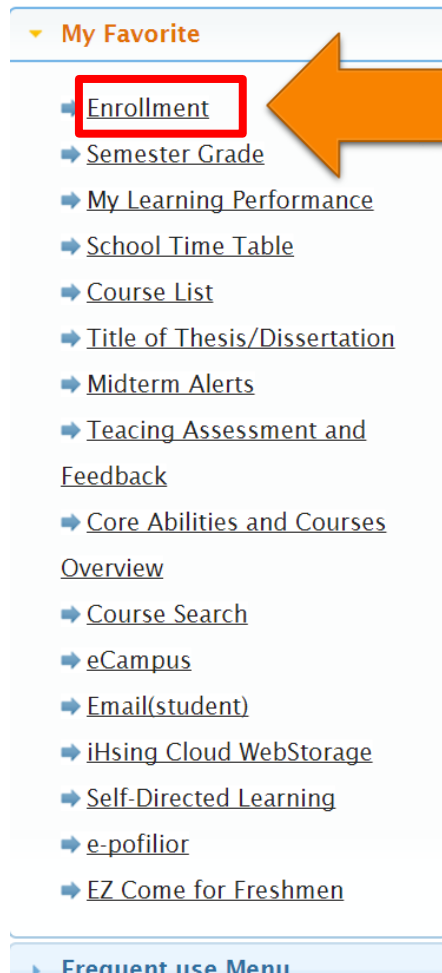
Forget

## NOTICE

- For students, please login with your 10 digit Student ID.  
e.g., If your Student ID is 49929099, change it to 4099029099.  
Your default password is the combined string of the last 4 digit of your ID, and the last four number of your birthday.
- For teachers and staff, please login with your 7 digit ID.
- All users logging in for the first time will be asked to change their password.



## (2) Click Enrollment



▼ My Favorite

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▶ Frequent use Menu

### ANNOUNCE AND NOTIFICATION

1. [NCHU SSO operation Notice](#)
2. NCHU SSO portal updated at Nov. 28,2013. Please press here [about t](#)
3. Suggest you change your password and setup the password respon protect your privileges and data.



Settings

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Status

Info. of Course

Course Selection

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## Selecting the courses (Main Page)

Required Subjects

Adding course by course no

Dropping course

Course Selection Schedule

Payment Link

2017-Fall Term - My Course List:

Course No	Course Name	The period for completing the course	Credits	Required/Elective	Instructor	Course Time	Location	Note of changes
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There is no any course in the list (2017-Fall Term).

Reference for Notice:

- ☆1: The course is the required subject of the other department.
- ☆2: The course is the required/selected subject of a higher degree or year.
- ☆3: The course is for undergraduate students. (For graduate students' reference).
- ☆4: You have to take the pre-courses to take this course.
- ☆5: This course is a 2-semester course for one academic year, yet you select this course without taking the other part course opened in the first semester.

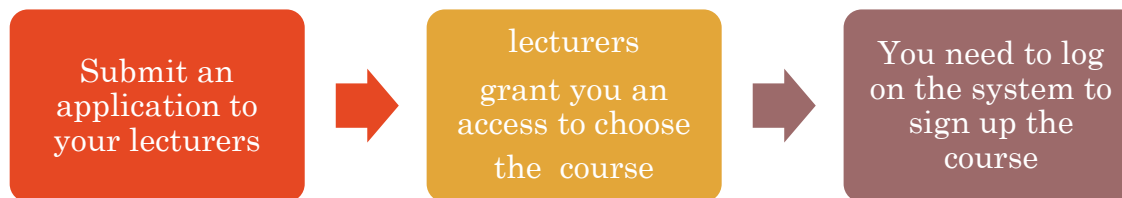
If any of your selected course shows the marks mentioned above, the division of curriculum will help you send your request(s) to the instructors after the deadline of Course Adding or Dropping. Once you get the approval(s) from the instructors, you can have the course on your list.

# Schedule for Bachelor Students

GE selection	9/14(Tue.)10:00- 9/15(Tue.)08:00	Undergraduate student	GE Courses (waiting list allowed)
1st section- Day 1	9/3(Fri.)10:00- 9/4(Fri.)08:00	Undergraduate student Grade 4↑	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(PE, GE Courses excluded)
1st section- Day 2	9/6(Mon.)10:00- 9/7(Mon.)08:00	Undergraduate student Grade 3	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(PE, GE Courses excluded)
1st section- Day 3	9/7(Tue.)10:00- 9/8(Tue.)08:00	Undergraduate student Grade 2	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(GE Courses excluded)
1st section- Day 4	9/8(Wed.)10:00- 9/9(Wed.)08:00	Undergraduate student Grade 1	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all studen(GE Courses excluded)
1st section- Day 5	9/9(Thu.)10:00- 9/10(Thu.)08:00	Undergraduate student	All(GE Courses excluded)
2nd Section- Internet course removal and addition	9/22(Wed.)10:00- 9/29(Wed.)08:00	All	All ( waiting list will be cancelled before 10:00am on September 24, 2021.)

The online course selection system will be closed temporarily from 8:00 am to 10:00 am during the course selection time due to maintenance.

1. All courses add-in/drop, including Special Case Request, are ON-LINE. The online course selection system will be closed temporarily from 8:00 AM to 10:00 AM during the course selection time due to maintenance.
2. Please follow the schedule for course selection and check the chosen courses before the deadlines.
3. The result of course selection is based on the record of online system.
4. To have 'Special Case Request', you need to:



5. Please update the e-mail in the system for course selection for avoiding missing important information.
6. Only one PE course per semester can be chosen for the freshman and sophomore years; and one service-learning course per semester can be chosen for the freshman year only.
7. Undergraduate students in the freshman, sophomore, and junior years need to take at least 16 credits per semester to be a full-time registered student.

# Schedule for Master & Ph. D.

Stage	Date and Time	Active Users	Courses
1st section	9/3(Fri.)10:00- 9/10(Fri.)08:00	Graduate student	Courses of Graduate level (Courses of In-service master programs are only allowed to majors)
2nd Section- Internet course removal and addition	9/22(Wed.)10:00- 9/29(Wed.)08:00	Graduate student	All (Courses of In-service master programs are only allowed to majors)



## Remarks:

1. All courses addition/removal are **ON-LINE**. The online course selection system will be closed temporarily from 8:00 am to 10:00 am during the course selection time due to maintenance.
2. Please follow the schedule for course selection and check the chosen courses online. The result of course selection is based on the record of online system.
3. Masters and doctors can choose undergraduate courses during the stage of Course Add-in & Drop Online.
4. According to the Article 21 The NCHU Student Study Regulation, graduate students should choose at least one course (including Dissertation) in every semester to be a registered student.
5. According to the Article 35 The NCHU Student Study Regulation, students should complete the course selections in the request period. Students who fail to do so will be suspended from school for the current semester.

# Using Course Information System to look up the courses in your department:

[https://onepiece.nchu.edu.tw/cofsys/plsql/crseqry\\_home\\_e](https://onepiece.nchu.edu.tw/cofsys/plsql/crseqry_home_e)

★Click the [Course#] for syllabus

## ※Explanation of Class Time

The first code = weekday, the following codes = session, please refer to the timetable as below.

Session	1	2	3	4	5	6	7	8	9	A	B	C	D
Time	08:10   09:00	09:10   10:00	10:10   11:00	11:10   12:00	13:10   14:00	14:10   15:00	15:10   16:00	16:10   17:00	17:10   18:00	18:20   19:10	19:15   20:05	20:10   21:00	21:05   21:55

Required/ Elective	Class Number	Course Name	Pre-course	Yearly/ Semester	Unit	Hour	Practice Hour	※Class Time	Practice Time	Classroom	Practice Classroom	Instructor	Practice Instructor	Offered Dept.
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# Revise your email address to receive important messages

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Info. of Course

Course Selection

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- General Courses Selecting
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- Course dropping
- Course Withdrawal
- Summer Time Course Selection

academic scores

- By Semester
- Of Every Semester

## Changing your E-mail address

This E-mail would be used as the major mean to send notifications and information relating to academic affairs, such as important reminders and the selected course lists. To secure your right, please make sure that the registered email address is the one that you check often so that you will not miss the important notices. Thank you.

原E-mail信箱： 未設定

New Email Address :

確定送出

# Weekly School Timetable & Selected Courses List

Weekly  
School  
Timetable

Selected  
Courses List

學期 同學的一週課表 日期：中華民國 108 年 07 月 06 日

月/日次	星期一	星期二	星期三	星期四	星期五	星期六	星期日
08:10   09:00							
09:10   10:00		大自然啟發的 仿生設計 (0555) 紀凱容 Y101					
10:10   11:00		大自然啟發的 仿生設計 (0555) 紀凱容 Y101	電影與國際關 係(0435) 陳牧民 SC120				
11:10   12:00		大自然啟發的 仿生設計 (0555) 紀凱容 Y101	電影與國際關 係(0435) 陳牧民 SC120				
13:10   14:00							
14:10   15:00							
15:10   16:00			影像與文化評 論(0366) 蔡淑惠 Y104				
16:10   17:00			影像與文化評 論(0366) 蔡淑惠 Y104				

## 國立中興大學 110 學年度第 1 學期學生選課清單

學號

姓名：

年級：3

隸屬系別

選課號 碼	課程名稱	全/ 半	學 分	必/ 選	開 課 單 位	授課教師	上課時 間	上課教 室	選課狀態
0366	影像與文化評論 Visual Images and Cultural Criticism	半	2	必	C98	蔡淑惠 TSAI, SHU- HUI	378	Y104	成功，已加 選。
0435	電影與國際關係 Films and International Relations	半	2	必	C98	陳牧民 CHEN, MU-MIN	334	SC120	成功，已加 選。
0555	大自然啟發的仿生設計 Bioinspiration and Biomimicry	半	3	必	C98	紀凱容 CHI, KAI- JUNG	2234	Y101	成功，已加 選。

# Course Withdrawal

1. Time: 10:00 AM , November 24 – December 15
2. Limitations: After calculating the withdrawal credits, your credits shouldn't lower than the **Lowest Required Credits**
3. Once you have completed to apply course withdrawal, you cannot regret.
4. Your transcript will be shown an "W" for withdrawing the course.

Student	Lowest Credits
Undergraduate Freshman, sophomore, junior	16 Credits
Undergraduate Senior	9 Credits
Graduate Student	At least one course