

Pandemic Prevention Measures

NCHU will adjust timely responses and preventive measures constantly in accordance with the Central Pandemic Command Centre's announcement.

1. **Fixed groups** should be adopted and **sharing of equipment** and devices by students should be **avoided**.
2. If there is a need to take turns to use equipment or devices on a regular basis, they should be fully **disinfected or other protective measures should be taken** before used.



Improve ventilation with outside air

1. Ventilation principles for indoor use of air conditioner or central A/C system:

- 1) Classroom doors may be closed and one window should be opened **at least 15 cm** at each corner of the classroom.
- 2) The ratio of “airflow” to “return airflow” for central air-conditioning is **2: 1**, maintaining positive pressure to facilitate the exchange with outside air.

2. For the classrooms without air-conditioning, additional wall fans and standing fans are suggested to be placed at the corners or on appropriate spots.



Increase the frequency of cleaning and disinfection

1. Please pay attention to the cleaning and disinfection of air-conditioning equipment.
2. Classroom and shuttle bus should be cleaned and the disinfection frequency should be increased.



Regulations of Physical Courses:

1. keeping maximum number of people indoors under 80, and maintain a social distancing (**2.25 sqm/person**). Please be seated according to the actual number of seats and not limited to fixed seats. If there are more than **80** people in the room, the spacial ratio applied to the situation should be at least **1.5m/person**.
2. Courses are conducted on the basis of **fixed-seat/fixed members**. **Real-Name registration** should be implemented.
3. Teachers and students must wear masks and have their hands sanitized regularly and thoroughly throughout the courses. Foods and drinks are prohibited **throughout the courses**.

1. For off-campus outdoor activities, **social distancing should be maintained, masks should be worn, indoor limits/crowd control/Real-Name registration should be strictly implemented.** Most of all, extra attention should be paid to the scheduling of attractions and accommodation.
2. If you are travelling via public transport (e.g. tour bus), you should strictly follow the "Guideline for COVID-19: Public Transport" announced by CECC and the relevant regulations of the Ministry of Transportation and Communication (number of persons and fixed seats). **Real-Name registration** and **fixed seats** should be implemented.

3. Faculty members and students to follow the "Guidelines on Epidemic Prevention and Management for Public/Private Social and Educational Institutions", "Guidelines for Working Staff and Visitors in **National Scenic Areas, Tourism and Recreation Industries, Travel and Accommodation Industries**" and "Guidelines on Epidemic Prevention and Management for Athletic and Recreational Sports Venues in Response to the COVID-19" while scheduling relevant outdoors activities and programs.
4. **Related food service should be handled with extra care** in accordance with "Measures for the Prevention and Control of Epidemics in the Food/Catering Industry" announced by the **Food and Drug Administration (FDA)** of the Ministry of Health and Welfare.

1. Assuming that **1 teacher or student is reported as a confirmed case** by the Central Epidemic Command Centre (CECC), all courses taken/taught by the teacher or student will be **suspended**.
2. Assuming that more than **2 teachers** and students are reported as confirmed cases by the Central Epidemic Command Centre, the campus will be **closed**.

3. The suspension of courses as described in **1 and 2** above shall be adjusted with our timely responses and preventive measures constantly in accordance with the Central Epidemic Command Centre's (CECC) announcement.
4. Under the circumstance of courses suspension, the number of school weeks may be reduced and implement **one credit/ 18 hours** for flexible learning, and the courses shall be made up during the week or taught via **online courses**. However, the quality of teaching and learning should still be considered.

Teaching and Course

Admission and Exam



NCHU will provide information in the **Admissions Brochure** when administering examinations.



During the period of examination , NCHU will announce **the latest information regarding the prevention of COVID-19 pandemic**, adjusting our timely responses and preventive measures constantly in accordance with the Central Pandemic Command Centre's announcement.



- Information on the emergency response to the epidemic will be posted on the [Admissions Information/Latest News](#).
- Applicants are advised to pay attention to **the relevant information** and cooperate with the regulations.



1. The maximum number of participants is **80 indoors and 300 outdoors** in a gathering. If there are more than **80** people in a indoor gathering, the spacial ratio applied to the situation should be at least **1.5m/person**.

If the gathering involves with the **cross-city/county movement** or the participations of visitors, the organizer must draw up a plan to prevent cluster transmission.



• Organizers must follow the prevention regulations strictly. **If the regulations cannot be followed accordingly, the gatherings are advised to be cancelled or delayed.**

Crowd control, Real-Name registration, checkerboard seats should be strictly implemented and set up; participants should wear masks properly all the time; hand sanitizers should be provided.

Prevention Measures

Taking Leaves

- If you have developed **COVID-19 related symptoms**, you should seek immediate medical treatment or rest at home, avoiding entering public areas or campus.
- Students' leave should be excused due to the purpose of taking COVID-19 prevention measures.



Students who have been absent from courses due to the implementation of the relevant prevention measures (e.g. receiving medical treatment as **confirmed cases, home quarantine, home isolation, group quarantine, self-health management, vaccination**, etc.) should complete **the absence procedure** through the online system for taking leaves and their absence will not be recorded.



If you are required to use a **rapid screening kit** after medical consultation, please contact the **Health and Counseling Center** with the relevant medical certificate.

- ✔ NCHU's sport events and competitions will be held in accordance with the "Guidance on the handling of competitions and activities" and the "Guidelines for the Management of Epidemic Preparedness in the Competitive and Recreational Sports Venue Industry under **COVID-19** Guidelines for the Management of Epidemic Precautions".
- ✔ In view of the nature of the competition and the concern of reducing the risk of infection, NCHU Athletic Conference Cheerleading Championships will **NOT** be held this year.

Prevention Measures

Extra-Curricular Activities



- Division of Extra-Curricular Activities:

- (1) Yun Ping Building: OPEN.
- (2) Hui-Sun Memorial Hall South and North (Basement): CLOSED.
- (3) Restaurant 3F: OPEN.
- (4) Small Auditorium : CLOSED.
- (5) Areas around the building: OPEN.

*Please refer to the Division of Extra-curricular Activities website for more detailed information and maximum capacity of each venue.



The public space and fee-paying venues ruled over by the division of extra-curricular activities will be open for application from **October 13th from 12:00 pm.**



**Club offices opening time: 8:00-22:00(Mon.-Fri.)
8:00-17:00(Sat.&Sun.)**

*****Eating and drinking are prohibited (follow the regulations announced by Ministry of Health and Welfare and CECC).**



Applications for extra-curricular activities are available; online activities are also encouraged. When running an event, please follow the process of and the policy of Division of Extra-Curricular as well as the regulations announced by Ministry of Health and Welfare and CECC.

Prevention Measures

Extra-Curricular Activities

- ✔ Club Offices will remain open while all venues will be closed until the physical courses resume on **Oct. 4.**
- ✔ All venues that belong to the extra-curricular section is closed due to the ongoing pandemic, including public and charging venues!

✔ **Application for extra-curricular activities is now available.**

Online activities are suggested. If you wish to organize a physical activity, you must strictly follow the relevant procedures for space/facilities renting and comply with the NCHU regulations as well as the latest guidelines announced by CECC.

To apply for extra-curricular activities, please submit the **extra-curricular activity application form, activity proposal, and risk assessment** form for further review.

Prevention Measures

Extra Curricular Activities



The Welcome Party for Freshman is recommended to be conducted based on the principle of **a single day without accommodation** and **avoiding unnecessary "physical contact"**.



The followings are the relevant rules for applying/renting the Club Offices:
(application form must be completed; pandemic prevention regulations must be implemented).

1. Individuals must wear masks all the time when entering the buildings. **Real-name Contact System** and **Fever Screening Station** are established at the entrance of Yun-Ping buildings. Eating and drinking are prohibited; **application forms** must be thoroughly completed.
2. Opening Time: **8:00-17:00(Mon.-Fri.)**



Implement the prevention measures

- Implementing **dorm access control, refusing entry to parents (visitors), replenishing supplies for pandemic prevention, maintaining ventilation with outside air.**
- Fever screening station are established at the entrance of the dormitory; footprint registration system is launched online.
- Please remember to remind students to renew the health care questionnaire **every two weeks** in line with NCHU pandemic prevention measures.



- Keep social distancing or wear a mask while staying in the room. Wearing masks are required while leaving the room. Public areas (including bathrooms and lifts) are cleaned and disinfected on a daily/regular basis.



Disinfectant is provided to disinfect the **kitchen and refrigerator** before use.

- ✓ • **Guidelines for Eating/Drinking in buildings:**
 - **No eating/drinking in classrooms during the courses.**
- ✓ If you need to eat or drink in the classrooms of each building during meal times, **please maintain social distancing** from each other. Do not talk to each other and **put on a mask immediately after the meal.**



Test temperature, use Real-Name Contact System and wear the mask properly at all time.

- Every building has one entrance where the station is installed.



If one has fever (ear temperature $\geq 38^{\circ}\text{C}$ · forehead temperature $\geq 37.5^{\circ}\text{C}$), acute upper respiratory tract infection, allotriogeusia, dysosmia, diarrhea or other symptoms, he or she is prohibited to enter school.



Limited opening hour & venues :

- **Visitors entering the campus must implement a real-name contact registration.**
- Limited hour: exercise is allowed during week days from 6:30 am-8:30 am; 05:00 pm-9:00 pm. Weekends and holidays are not open.
- Single entrance: School gate.
- Venue: only sport field is open.



Keep the room well-ventilated.

- When using AC (air conditioner), windows at diagonal should be open.
- If no AC, please facilitate a wall fan or standing fan.



Increase the frequency to clean and sterile

- Clean and sterile AC before school starts. Based on the condition, clean air inlet and outlet and the filter at least once a week.
- Clean and sterile surface of constantly touched objects and public facilities such as door knobs, tables, switches, elevator keys.



Use Real-Name Contact System, install boards at tables in dining areas, sterilize regularly, and wear masks right after finishing meals.

- Dining hall staffs should wear masks, wash hands constantly; costumers should have their temperature measured and hands sterilized.



Follow the rules of CDCC and local government to see if dine-in service can be provided. If yes, separate and decrease the number of seats, set up the boards at tables and have costumers sit separately.



The rules will adhere to Ministry of Health and Welfare.

1. Gathering Limit :
 - Indoor: maximum of 60 people
 - Outdoor: maximum of 70 people
2. Have the temperature tested (ear temperature $< 38^{\circ}\text{C}$ 、 forehead temperature $< 37.5^{\circ}\text{C}$)
3. Implement Real-Name Contact System and wear masks at all time.
4. Maintain social distance
5. Roll call
6. Sterilize between classes

- ✔ Class instructors and lifeguards must have received first vaccination **14 days** prior to physical class or provide certificate of a negative COVID-19 test result using PCR or rapid test.
- ✔ Classes that easily involve physical contact or are team sports are suggested to adjust in terms of content and evaluation.

1. Please use only **personal sport equipment** such as swimming goggles, scuba masks, buoyant apparatus, all sorts of rackets, and yoga mats. Do not lend other yours.
2. Equipment at the gym: **placed remotely from one another.**
Alcohol is placed for students to use.
3. Safe-distance-bars **with 2m interval** in between should be drawn in Dance classrooms and multi-functions rooms so students can have class accordingly to maintain distance.
4. Sterilize the equipment of golf, baseball and softball before the next user begins.



Stadium

- Gathering limit: badminton court up to 80 people; ping-pong room up to 40 people; basketball/volleyball field up to 50 people.
- Take body temperature (ear temperature $< 38^{\circ}\text{C}$; forehead temperature $< 37.5^{\circ}\text{C}$)
- Hand sanitization, Real-Name Contact System, and wearing masks at all time.
- Maintain 1.5 m social distance.
- If there are **more than 3 violations** reported or photographed in one day, the venue will **be suspended for 1 day**.



Outdoor Sport Field

- Gathering limit: Maximum of 2,200 people are allowed to stay at athletic field, basketball and volleyball field (in total); up to 48 people at tennis court.
- Take body temperature (ear temperature $< 38^{\circ}\text{C}$; forehead temperature $< 37.5^{\circ}\text{C}$)
- Hand sanitization, Real-Name Contact System, and wearing masks at all time.
- Maintain 1m social distance.
- If there are **more than 5 violations** reported or photographed in one day, the venue will **be suspended for 1 day**.



Stadium

- Opening hour: 17:00-20:00(Mon-Fri); 14:00-17:00 (Sat & Sun).
- Opening venues: badminton court, ping-pong room and gym.
- Closed: and the shower.



Outdoor Sport Venue

- Opening hour: is in accordance with NCHU Sports Facilities Management Regulations
- Opening venues: Athletic field, basketball court, volleyball court, tennis court, Ice-skating rink (reservation-required), and Futsal pitch rink (reservation-required), Horizontal-Bar Court · Zhongming South Road Basketball and Volleyball Court, and Tennis/Volleyball Practice Area.
- Closed: rock-climbing court,



Swimming Pool

- The opening hour is subject to USR Swimming school.



NCHU' s sport events and competitions will be held in accordance with the MOE' s "Guidance on the handling of competitions and activities" and the "Guidelines for the Management of Epidemic Preparedness in the Competitive and Recreational Sports Venue Industry under **COVID-19** Guidelines for the Management of Epidemic Precautions". Please implement real-name registration, wear the masks, and disinfect the environment thoroughly and properly.



Organisers of events that contravene the above regulations must submit an epidemic prevention proposal approved by the local authorities/supervisors before implementation.



Implement NCHU Library Pandemic Prevention Section

- At the library entrance and Multimedia Center: provides spray machines filled with alcohol. The staff at the counter wear masks and sterilize the environment frequently. Readers should take his own precautions as well!



1. Pandemic Prevention Station is established at the entrance to monitor the crowd flow. Test body temperatures and implement Real-Name Contact System.
2. Open for faculty members, school staffs and students only.
3. Wear masks at all time and maintain 1.5 m social distance.

☑ Opening hour for respective rooms: Please refer to the notices published at NCHU Library Pandemic Prevention Section.

- Closed: NCHU Archives Room, Special Collections Room, Assisted Reading Areas without windows, Individual Research Room, Group Study Room, Meeting Room, and Restroom on the east side on the 1st floor.

☑ Adjustments :

1. The due dates of books/other materials are all extended to October 4th.
2. Library cards for visitors will be prolonged in accordance with the number of control days during the pandemic prevention period.
3. All space rental services are temporarily closed to off-campus units.
4. Guided tours are temporarily closed. Online visiting is provided.
5. Li Ang Museum is open for group visit. The maximum number of visitors per tour is 15, and the opening hour is limited. For those not NCHU faculty members, staffs or students, please contact NCHU Research Center for Humanities and Social Sciences at (04)2284-0708 ext. 109 if you wish to visit.



After School Starts

Non-stop Self-Directed Learning



Library Class

- Mini Library Course is resumed.
- On-line classes are provided.



E-Resources

- COVID-19-Related Journals
- Digital Learning Resources Website
- Libguide
- Discovering your Library~ Library Handbook

2021 國立中央大學圖書館
研究論文攻略坊



秘笈講座系列

英文期刊撰寫及
SCI投稿經驗分享
講師 國立台北科技大學 劉宜良 教授

10/22(五) 14:10-16:00
圖書館3F多媒體中心大團體室

我的研究往
哪兒走?
講師 官欣榮 資深顧問

11/11(四) 14:10-16:00
圖書館3F多媒體中心大團體室

參考文獻管理不麻煩
EndNote 資料庫

9/30(四) 10:10-12:00
線上課程
11/19(五) 10:10-12:00
線上課程

各學科領域專屬資源

學科資源指引
每週開課，時段多元彈性

工程領域專利解密 — ASTM 資料庫
10/21(四) 15:10-16:00
線上課程

查詢文章被引次數及期刊競爭力分析
WOS & JCR 資料庫

9/30(四) 15:10-17:00
線上課程
11/19(五) 15:10-17:00
線上課程

化學資源搜尋密技 — Reaxys 資料庫
11/12(五) 15:10-17:00
線上課程

查找研究主題資源秘笈

查找圖書館論文資源
10/7(四) 15:10-16:00
線上課程

PQDT 美加博碩士論文資料庫
10/15(五) 15:10-16:00
線上課程

CETD & CEPS 中文期刊論文資料庫
10/28(四) 15:10-16:00
線上課程

考取多益金色證書好工具
New ToEIC & 空中英語資料庫

11/25(四) 15:10-16:00
線上課程

論文專屬系列課程

Turnitin論文比對系統課程

11/17(三) 10:10-11:00
12/8(三) 14:10-15:00(英文版)
線上課程

論文上傳課程

10/13(四) 14:10-16:00
11/1/6(四) 14:10-16:00
11/1/20(四) 14:10-16:00
線上課程