

NCHU 2023 Spring Semester

1 Dormitory check in

8:30-17:00, Feb. 6 & 7, 2023

- Male Dorm :
145 Xinda Rd, South Dist., Taichung
- Female Dorm :
295 Guogung Rd, South Dist., Taichung

2 Report to OIA

9:00-12:00, Feb. 8, 2023

- 1st stop: OIA @3F at Admin. building
- 2nd stop: Your department office

Bring the following documents:

- Admission Letter *1
- Verified Diploma *1
- Verified Transcript *1
- Passport *1 (personal page)
- Passport *1 (visa page)
- 2-inch Photos *2

if applicable, please bring: (copy)

- Both Sides of ARC *1
- Taiwan Govt. Scholarship Certificate*1
- NHI Card*1
- Post Office Account Book*1
- Health Check Report

3 Orientation

14:00-16:00, Feb. 8, 2023

- @3F at Admin. building

Bring the :

- Pen
- Personal information document
- Student handbook (digital file)
- Documents given on the report day

4 Student ID card

- OIA @3F at Admin. building

- Student ID card will be issued with an Email notice when it's ready.
- Before claiming your student ID card, you must finish the registration Procedure:

- Paying fees (between Jan. 30~ Feb. 13)
- Selecting courses online
- Update Student Affairs Information system online
- Hand in the copy of ARC/ ROC no. and post Office account passbook

Complete the following applications by yourself

Feb. 8 – Feb. 18, 2023

Please ignore if you have completed

Immigration Agency | Apply ARC

ARC

Online Application

- 2-inch photo *1
- Original & copy of passport *1 (personal page, visa page)
- Original and copy of NCHU admission
- Application fee NT1,000

R.O.C. number

- Application form
- Original and copy of passport *1

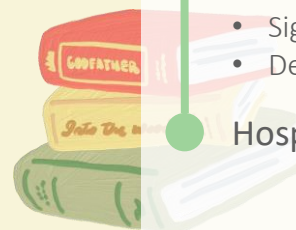
Post office | Open an Account

- Post Office Account: for scholarship/ part-time job/insurance reimbursement

Bring the :

- Application form
- Copy of passport *1 (personal page, visa page)
- Copy of ROC No sheet
- CRS Self-Certification Form
- Signature (seal) – optional
- Deposit NT\$100

Hospital | Do the Health Check



NCHU 2023 Spring Semester

1 Dormitory application

Deadline of Cancel

- New student: Jan. 05
- Current student: Dec. 30
- Students who complete all the application procedures for dormitory but cancel it via email before Dec. 30, 2022 (new student: Jan. 05) shall be exempt from paying the dormitory fee.
- Students who cancel it between Jan. 29 and Feb. 12 shall pay the accommodation fee and they will be refunded 70% of the accommodation fee.
- Students who cancel the dormitory room during the first day of the semester to the last working day of the 9th week get 50% refund.
- Students who cancel the dormitory room after the last working day of 9th week shall not get any refund.

* Students will need to pay the whole accommodation fee first then apply for refund if they cancel their dorm application after cancellation deadline.

Email for Canceling:

- Male Dorm:
maledormitory@dragon.nchu.edu.tw
- Female Dorm:
femaledormitory@dragon.nchu.edu.tw

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Course selection

Undergraduate Students

	Time	Target
Course Primary Selection Online 網路初選	Feb. 06, 10:00 am- Feb. 07, 08:00.am	4th & 5th-year students
	Feb. 07, 10:00 am- Feb. 08, 08:00.am	3rd-year students
	Feb. 08, 10:00 am- Feb. 09, 08:00.am	2nd-year students
All undergraduate courses 跨系選課	Feb. 09, 10:00 am- Feb. 10, 08:00.am	1st-year students
	Feb. 10, 10:00 am- Feb. 11, 08:00.am	All undergraduate
Add-in and drop course online 線上加退選	Feb. 13, 10:00 am- Feb. 19, 08:00.am	All students
Special Case Request 特殊情形加退選	Feb. 20, 10:00 am- Feb. 25, 08:00.am	All undergraduate
Application for course withdrawal 停修申請	Apr. 17, 10:00 am- May. 12, 17:00.pm	All students

Master & Ph. D. Students

	Time	Target
Course Primary Selection Online 網路初選	Feb. 06, 10:00 am- Feb. 09, 08:00.am	
Course Add-in & Drop Online (All courses) 線上加退選	Feb. 13, 10:00 am- Feb. 20 08:00.am	Master & Ph.D. Degree-Seeking students
Application for course withdrawal 停修申請	Apr. 17, 10:00 am- May.12, 17:00 pm	

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Registration

Deadline:

14:00 pm, February 24 , 2023

NCHU
2023 Spring
Semester





1 Course selection

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