

新生入學線上申請系統操作手冊

User's guideline for "International Students Online Application System of Admission to National Chung Hsing University"

1: 申請帳號

Register an account.

2: 系統會自動寄啟用連結信至填寫註冊之信箱

You'll received the verification link from your email.

3: 啟用帳號

Activate your account.

4: 進入系統申請

Log in to the application system to do the application.

5: 於第十一步檢查填寫內容正確，按下確認，申請繳件完成 (確認後資料不可在修改)

Check out your application information on the step 11, you'll need to click the "confirm" bottom to finished the application. (**Please note that you can't change any information once you click the "confirm" bottom**)

6: 等待審核結果(秋季班 6月15日; 春季班12月15日)

Wait for the application results (Fall semester 15th June ; Spring semester 15th December)

1: 申請帳號

Register an account.

登入
Login

註冊
Register

Register

Please REGISTER first so that you can start your application process.
Also, please make sure that your email account is correct, or we cannot send you the verification link.

Account (Email)

Password

Re-type Password

VRZ5 *Case-sensitive

隱私權聲明書(Privacy)

Register

Copyright © 2007 NCHU All rights reserved.
Tel: +886-4-22840206, Fax: +886-4-22857313 E-Mail: oia@nchu.edu.tw
Address: 250 Kuo-Kuang Rd., Taichung, 402 Taiwan, R.O.C.

2: 系統會自動寄啟用連結信至填寫註冊之信箱

You'll received the verification link from your email by the system.

3: 啟用帳號

Activate your account.

Dear Applicant,

Thank you for taking National Chung Hsing University (NCHU) as a choice of your future study. This letter is to inform you that you have successfully registered for online application system, please click the [link](#) to activate your account!

Some reminders as follows:

1. Please log in to the online application system and follow step-by-step instructions to complete the application processes carefully by March 31st, 2023
2. Regarding required documents requested by each department or other related information, you can click [link](#).
3. Please remember your registered password. If you forgot it, please write us an email so that we can help you solve this issue.
4. For someone who applies to the Department of Soil and Environmental Sciences, Chemistry, Life Sciences must have to fill [the additional application form](#) and upload it to the system at step 10.
5. For someone who applies to the Department of Veterinary Medicine Master and Ph. D, please be aware that only when you are graduating from University's Bachelor of Veterinary Medicine course, then you will be only eligible to obtain a veterinary license in Taiwan.

If you need further information, please do not hesitate to contact us.
Thank you so much and we are looking forward to meeting you at NCHU!

Best Regards,
Division of Foreign Students Affairs,
Office of International Affairs,
National Chung Hsing University,
No.145, Xing Da Rd., Taichung City, Taiwan 402
Tel: 886-4-2284-0206
Fax: 886-4-2285-7313
Website: www.oia.nchu.edu.tw

This mail is sent by the admission system automatically, please Do NOT send your further inquiries or replies to this mail account. Should you have any further question, please write to oia@nchu.edu.tw.

4: 進入系統申請

Log in to the application system to do the application.

國立中興大學 | 國際事務處
National Chung Hsing University OFFICE OF INTERNATIONAL AFFAIRS

申請狀態
Status

切結書
Declaration

入學申請
Apply

登出
Logout

Stage	Status
Application	Incomplete
Recommendation	Not Received
	Not Received
	Incomplete
	Incomplete

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Address: 250 Kuo-Kuang Rd., Taichung, 402 Taiwan, R.O.C.

- 5: 第一步選擇學位與系所 Proposed Degree & Department
- 第二步填寫個人資訊 Personal Information
- 第三步填寫郵政資訊 Postal Information
- 第四步填寫家人狀態 Family Status
- 第五步填寫緊急連絡人 Emergency Contact Person
- 第六步填寫教育背景 Educational Background
- 第七步英語能力與資格 Language Proficiency Qualification
- 第八步獎學金與財力 Scholarship & Finance
- 第九步推薦人 Information of individuals that recommended you

6: 於第十步繳交需要文件(**PDF檔案必須是A4大小(210X297)**)、不可設置密碼、不可設置成唯讀檔)

In the tenth step, please submit the required documents. (**PDF files must be in A4 size(210X297) and should NOT be password protected or set as read-only**)

◆ Step 10. Uploading the Required Documents

Since the requirements vary with departments and institutions, please refer to the [link](#) for the requirements of your proposed departments. The items with star () are required documents.*

The size of pdf file must be in A4 size (210X297).

*2-inch personal photo Photo size: 413x531 pixels (3.5*4.5cm, smaller than 100KB)	JPG File	<input type="button" value="選擇檔案"/> 未選擇任何檔案
*Personal information on your passport.	PDF File	<input type="button" value="選擇檔案"/> 未選擇任何檔案
		PDF small than A4, no password.
*Your diploma from the highest educational institution completed or your current statement of enrollment	PDF File	<input type="button" value="選擇檔案"/> 未選擇任何檔案
		PDF small than A4, no password.
*The completed or up-to-date official transcript of academic records (translated into Chinese or English)	PDF File	<input type="button" value="選擇檔案"/> 未選擇任何檔案

7: 於第十一步檢查填寫內容正確，按下確認，申請繳件完成(確認後資料不可在修改)

Check out your application information on the step 11, you'll need to click the "confirm" bottom to finished the application. (**Please note that you can't change any information once you click the "confirm" bottom**)

The screenshot displays the application system interface for National Chung Hsing University (NCHU) International Affairs. The header includes the university logo and name in Chinese and English, along with navigation links for NCHU, OIA, and HOME. A sidebar on the left indicates the current step (Step 11) and provides options for 'Previous' and 'Logout'.

The main content area is titled "Step 11. Browse all files" and features a document viewer showing two pages. The first page is a consent form, and the second page is a declaration form. The declaration form includes the following text:

AUTHORIZATION
I hereby authorize National Chung Hsing University (NCHU) to use all the necessary data to verify the submitted application, and the collection of the application, complete and accurate information to release information about me without any privacy or liability. All the personal information collected will only be used for NCHU's processing of my application only.

DECLARATION

- I, the undersigned, declare that:
 - I qualify for high school education in accordance with article 2 and 3 of "Regulations Regarding International Students Concerning Study in Taiwan" promulgated by the Executive Yuan on May 10, 2002. I understand that the information in this application will result in collection of my admission and a deprivation of my recognized status as a high school senior student.
 - I have not been registered by any university or college in Taiwan, nor will I be so doing when I intend to pursue graduate studies, or to be employed by the government.
 - I do not intend to work in Taiwan.
 - I am not gathering the personal data of any other person to be used for any purpose.
- I have read and understand the above declaration and am eligible to study at a foreign school. I have carefully reviewed all information provided by me pertaining to my application and hereby guarantee that information is complete and that I intend to attend the school specified, the application, or a candidate within Taiwan, and will be responsible for any consequences that may arise.

Applicant's signature: *dehhsuo* Date: 2023/02/01 13:52:18

CONSENT TO TELEPHONE/SOCIAL INTERVIEW

No. Label: [Click to be informed](#)

At the bottom of the form, there is a checkbox: I had read the document and I agree to send the application. Below this is a green "Confirm" button.

8: 收到確認信，等待審核結果(秋季班 6月15日; 春季班12月15日)
You'll received a confirmation email, and please wait for the
application results (Fall semester 15th June ; Spring semester 15th
December)

Dear Mr. /Ms. (application no.),

We're writing to confirm we have now received your application. We will not send your application to all of your chosen departments for consideration until we receive one of your recommendation letter from the referees. The result of school admission will be announced on the NCHU OIA website (<https://oia.nchu.edu.tw/index.php/>), June 15th of , 2023 (tentatively).

Thank you for your interest in our university. We do appreciate the time you invested in this application. We are looking forward to having you join us for 2023-2024 academic years!

If you need further information, please do not hesitate to contact us.

Best Regards,
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Office of International Affairs,
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No.145, Xing Da Rd., Taichung City, Taiwan 402
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This mail is sent by the admission system automatically, please Do NOT send your further inquiries or replies to this mail account. Should you have any further question, please write to oia@nchu.edu.tw.