

國立中興大學外籍學位生工作證證明文件

NCHU Degree Seeking Student_Consent Form for Work Permit

學生基本資料 Student Information			
申請學生中文姓名 Name of applicant (Chinese)		申請學生英文姓名 Name of applicant (English)	
性別(男/女) Gender(M/F)		國籍 Nationality	
學號 Student ID number		就讀系所 Department	
預計的工作單位 Expected workplace		預計的工作時數 Expected working hours	

工作證申請事由 Statement	
<input type="checkbox"/> 經導師查證，該生確有經濟上的困難，無法維持在台之學業及生活。 Here by I would like to prove that the student in my class has difficulty in financial support for studying in Taiwan. <div>導師簽名/Advisor's signature: _____</div>	
<input type="checkbox"/> 就讀學校之教學研究單位須外國留學生協助參與工作者。 The school's academic unit has the need of foreign student to participate in the following assistance works: <input type="checkbox"/> 校內工讀 Part time student/工讀單位 Office Title: _____ <input type="checkbox"/> 教學助理 Teaching assistant /課程名稱 Course Title: _____ <input type="checkbox"/> 科技部計畫 Project of Ministry of Science and Technology <div>指導教授/主任簽名 Advisor/Office Director's Signature: _____</div>	
<input type="checkbox"/> 與本身修習課程有關，須從事校外實習者。 Off-campus internship that is related the major. <div>導師簽名/Advisor's signature: _____</div>	
<input type="checkbox"/> 就讀研究所，從事與修習課業有關之研究工作者。 Graduate student (Master/Ph. D), who will undertake a research work related to the major. <div>導師簽名/Advisor's signature: _____</div>	

日期 Date: _____/_____/_____
年/月/日(YYYY/MM/DD)

On-line Application System 線上申請系統


<https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=IndexPage>

■ Documents to upload (scanned):

Check	Description	Folders
<input type="checkbox"/>	Photocopy of Passport (unexpired) 有效護照影本	Photocopy of Passport (Document required) 護照影本(此為應備文件)
<input type="checkbox"/>	Front and back copy of student ID card 學生證正反面影本	Front and back copy of student ID card 學生證正反面影本
<input type="checkbox"/>	Front and back photocopy of the ARC (unexpired) 居留證正反面影本	Front and back photocopy of the resident certificate 居留證正反面影本
<input type="checkbox"/>	Official Enrollment Certificate (You can print it out from the machine at the administration building or download an electronic version from your single sign-on system. The one from OIA is invalid.) 註冊在學證明(請從行政大樓一樓的機器印出，或從您的單一簽入系統下載電子版。由 OIA 提供的版本無效。)	Others(Including school required documents) 其他(含學校要求文件)
<input type="checkbox"/>	Consent Form for Work Permit (The sign date on your consent form should within the year) 工作證證明文件(且簽名日期應在同一年內。)	
<input type="checkbox"/>	Photocopy of the Receipt 郵政劃撥儲金存款收據	

■ NOTICE: The maximum duration for a work permit application is one year.

■ Useful links:

Online Application Use Manual 線上申請操作手冊：

<https://ezwp.wda.gov.tw/wcfonline/wSite/download/student.pdf>



Work Force Development Agency Official Website 勞動力發展署：

<http://ezworktaiwan.wda.gov.tw/>

If you have concern about the system or need assistance, please come to OIA information desk for help.